

**REQUEST FOR QUALIFICATIONS
FOR THE PROVISION OF ARCHITECTURAL SERVICES DURING 2010
ISSUE DATE: February 16, 2010
DUE DATE: March 3, 2010**

**Issued by:
North Hudson Community Action Corporation**

North Hudson Community Action Corporation (“NHCAC”), a non-profit corporation, is soliciting Qualification Statements from interested persons and/or firms for the provision of architectural services related to clinical renovations and construction of a dental suite at 5301 Broadway, West New York, New Jersey, and for various other expansion projects contemplated during 2010 utilizing federal grants, including its Head Start, Health Center, and WIC programs. The architect shall be responsible for, among other things, architectural drawings and project management. NHCAC intends to qualify person(s) and/or firm(s) that: (a) possesses the professional, financial and administrative capabilities to provide the proposed services, including compliance with all state and federal laws and regulations applicable to a given project, and (b) will agree to work under the compensation terms and conditions determined by NHCAC to provide the greatest benefit to NHCAC and its patrons.

Please forward qualifications, consisting of a description of past projects completed within the Hudson County area, a description of the Firm’s key personnel (including résumés of all principals and key employees) and organizational history (including the type of business and ownership and organizational structure), and evidence sufficient to confirm appropriate federal and state licenses to perform architectural services (including a copy of the Firm’s Business Registration Certificate), within 10 business days to:

**Mr. Vincent Urgola
North Hudson Community Action Corporation
800 31st Street
Union City, New Jersey 07087**

Qualification Statements must be submitted to and be received by NHCAC by hand delivery or regular mail, by 4:00 p.m. prevailing time on **Wednesday, March 3, 2010**. Qualification Statements will not be accepted by facsimile transmission or e-mail. Subsequent to issuance of this RFQ, NHCAC (through the issuance of addenda) may modify, supplement or amend the provisions of this RFQ in order to respond to inquiries received from prospective Respondents or as otherwise deemed necessary or appropriate by, and in the sole judgment of, NHCAC.

This document is an RFQ and does not constitute an RFP. This RFQ does not commit NHCAC to issue an RFP or to enter into any contract or incur any obligation to any Respondent. All costs incurred by the Respondent in connection with responding to this RFQ shall be borne solely by the Respondent. NHCAC reserves the right, in its sole judgment, to reject for any reason, any and all responses and components thereof and to eliminate any and all Respondents responding to this RFQ from further consideration for this 2010 procurement. All Qualification Statements shall become the property of NHCAC and will not be returned. NHCAC shall be under no obligation to complete all or any portion of the procurement process described in this RFQ.

BY ORDER OF THE NORTH HUDSON COMMUNITY ACTION CORPORATION

**Joanne Martin
Chairperson**

**Christopher F. Irizarry
President/CEO**